



March 15, 2021

# Fairfield University

*Office of the Executive Vice President*

Dear Students,

On December 27, 2020 the Coronavirus Response and relief Supplemental Appropriations Act (CRRSAA) was signed into law by the President of the United States in response to the coronavirus pandemic.

The CRRSAA includes additional Higher Education Emergency Relief Fund (HEERF) funds, referred to as HEERF II, in the amount of \$22.7 billion in emergency funding to higher education.

On January 14, 2021 the Acting Assistant Secretary for Postsecondary Education provided allocations to colleges and universities and instructed colleges and universities to prioritize distribution to students with exceptional need. These funds must be reserved to provide students with financial grants, which may be used for any component of a student's cost of attendance or for emergency costs that arise due to coronavirus, such as tuition, food, housing, health care (including mental health care) or child care. The total amount of funds that Fairfield University will receive from the U.S. Department of Education pursuant to 314(a)(1) of CRRSAA for emergency grants to students is \$1,068,679.

Fairfield University will use the following method to determine which students may receive emergency grants under Section 314(a)(1) of CRRSAA:

1. \$200 to undergraduate, graduate and doctoral students whom are U.S. Citizens or permanent residents enrolled full-time, as defined by Fairfield University, as of the October 01, 2020 census date.
2. An additional \$400 to those above eligible students whom also received a federal Pell grant.
3. Any remaining funds will be distributed to less than full-time Pell eligible students whom were enrolled as of the October 01, 2020 census date, as equally as possible, until all funds have been exhausted.
4. Lastly, any funds not distributed according to the above methods will next be distributed to any Pell eligible student whom enrolled at Fairfield University as a transfer student in the Spring semester of 2021.

The guidance for the HEERF II grant provides the **option** for a student with an outstanding balance to apply the grant amount to the balance with written authorization. If you have an outstanding balance on your account and would like to opt-in to this choice, please complete the authorization form by **April 2, 2021**.

The **authorization form** can be find here <https://www.fairfieldsurveys.com/f/41555699/1297/>

Forms not received by the deadline will have the grant funds automatically refunded in the form of a check to the mailing address on file with the University.

Should you have any questions, please email [caresact@fairfield.edu](mailto:caresact@fairfield.edu).

Thank you,

A handwritten signature in black ink, appearing to read "Kevin P. Lawlor".

Kevin P. Lawlor  
Executive Vice President